



# HOLY CROSS COLLEGE

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Date: 15.06.2022

Time: 2:00 PM

Venue: Board room, Holy Cross College.

## Agenda:

- Introduction and welcoming the new members.
- Update about the infrastructural development.
- Update about the academics and planning of the next academic session.
- Update about FDP/FIP/RC/Webinar/Workshop etc.
- New syllabus in accordance with NEP 2020 and it's implementation.
- Update of SSR preparation and submission of IIQA and AQAR.
- Update about the examinations and results.
- Revision on different policies of Holy Cross College in accordance to NEP 2020.
- Miscellaneous.

## Members Present:

1. Dr. Fr. Benny K. John, CSC, Principal, HCC and Chairperson IQAC, HCC.
2. Fr. George Jacob, CSC, Secretary, Holy Cross Education Foundation.
3. Fr. Joe Paul, CSC, Vice Principal and Administrator, HCC.
4. Dr. Sushobhan Sengupta, IQAC Coordinator and Head, Dept. of Bussiness Administration, HCC.
5. Shri Bhirendra Jamatia, Jr. Engineer, Mechanical Dept. of Urban Development, Govt. of Tripura.
6. Dr. Sandip Roy Sarkar, Associate IQAC Co-ordinator and Head, Dept. of Human Physiology.
7. Dr. Shankha Shubhra Bhadra, Head Dept. of Commerce and Chair, Examination Committee HCC.
8. Smt. Sharmistha Rakshit, Head , Dept. of Political Science, HCC.
9. Dr. Rumki Nath Sen, Head Dep. Of Zoology, HCC
10. Dr. Tomina N. S, Head Dept. of Teacher Education, HCC.

11. Miss Riya Saha, Student's Representative.
12. Shri Bivek Debbarma, Student's Representative.
13. Miss Anjali Deb, Alumni Representative.

Minutes:

1. Dr. Fr. Benny K. John, CSC, Principal, HCC and Chairperson IQAC, HCC welcomed all the members of IQAC team.
2. Dr. Sushobhan Sengupta, IQAC Coordinator and Head, Dept. of Business Administration, HCC introduced and welcomed the new members: Fr. George Jacob, Fr. Joe Paul, Sri Birendra Jamatia, Dr. S.R. Sarkar, Dr. Rumki Nath Sen, Ms Riya Saha and Shri Bivek Debbarma of IQAC, HCC.
3. Dr. Tomina N. S, Head Dept. of Teacher Education, HCC, narrated the previous meeting minutes which was approved by the House.
4. Fr. Joe Paul, CSC, Vice-Principal and Administrator, HCC gave an update about the infrastructural development. Fr. Paul mentioned that the work of the B.Ed block is in progress and may get ready by the next year. A football ground of 100 meter length and 30 meter width to be prepared. Also the construction work of computer laboratory, washrooms, restrooms are going on. Newly purchased land across the college has been labeled and some more construction work in the next financial year may be done based on the availability of funds.
5. Dr. Rumki Nath Sen, Head Dep. Of Zoology, HCC gave an update about the academics and planning of the next academic session. It was mentioned that the next academic session needs to be planned considering the implementation of NEP 2020. In this regard, formation of Skill Development Desk with specialized individual was suggested. More focus on vocational courses and Industry- Academy Exchange was also suggested.
6. Madam Smt. Sharmistha Rakshit, Head , Dept. of Political Science, HCC, gave an update about the FDP/ FIP/ RC/ Webinar/ Workshop etc. organized by the College during the last academic year. Smt. Rakshit mentioned about the various search opportunities availed by the faculties as well as the students due to availability of both online and offline mode.

7. Participation in entrepreneurship development programme/ innovation programme in the form of seminar/ workshop/ special lecture was suggested by Dr. Sushobhan Sengupta, IQAC Co-ordinator and Head, Dept of Business Administration, with an aim to participate in Atal Ranking.
8. An update about the new syllabus in accordance with NEP 2020 and its implementation was given by Dr. Sandip Roy Sarkar, Associate IQAC Co-ordinator and Head, Dept. of Human Physiology. Dr. Sarkar mentioned that syllabus modification for general degree courses has been done and its pending for the approval.
9. Dr. Sushobhan Sengupta, IQAC Co-ordinator and Head, Dept of Business Administration, gave an update on SSR preparation which is 80 – 85% ready. IQA submission can be tentatively done within 11.09.2022 and by August 2022 IQAC has to be ready for SSR submission with all the documentation being completed.
10. Dr. Shankha Shubhra Bhadra, Head Dept. of Commerce and Chair, Examination Committee HCC, suggested that all the documentation work for NAAC may be completed by the mid of July. Dr. Bhadra also gave an update about the upcoming semester examinations and the results of the previous semester examinations.
11. Shri Bhirendra Jamatia, Jr. Engineer, Mechanical Dept. of Urban Development, Govt. of Tripura, expressed his gratitude for being selected as a member of the IQAC, HCC and was expecting to get some suggestions on entrepreneurship development from Shri. Badal Dey, Deputy Director, Society for Entrepreneurship Development, Govt. of Tripura. Mr. Jamatia suggested that; students may be allowed to borrow three to four books at a time from the college library.
12. Student's Representative of IQAC, Bivek Debbarman suggested that students should get the scope to participate in other extracurricular activities apart from sports during the regular class schedule as all the students may not be equally interested in sports. Also Miss Riya Saha, Student's Representative of IQAC, suggested that students may be given the opportunity to choose the combination of General papers which in turn may enhance their marks. With reference to this, Madam Rakshit suggested that students may write an application to the University requesting the same.
13. Fr. George Jacob, CSC, Secretary, Holy Cross Education Foundation gave an update on the different policies of Holy Cross College in accordance with NEP 2020. Fr. Jacob stated that our mission and vision should align with the NEP and as such we have to

come up with a new and refined statement. Holy Cross Education Foundation is working on the promotion rules, service rules, leave rules, recruitment policies for different staffs. Fr. Jacob pointed that we need to have a better strategic plan so that we can view where we stand in future.

14. Dr. Shankha Shubhra Bhadra suggested that environment/ energy/ green audit may be done to ensure that the entire environmental system is deployed on a green campus. It was further highlighted that the audits are required for better NAAC grades and in NAAC criteria 7 it is one of the mandatory question.
15. Miss Anjali Deb, Alumni Representative, suggested to organize an Alumni Day every year. To this Fr. Joe Paul suggested that, a particular date can be allotted for celebrating the Alumni Day. Further Alumni Office may be set up in the Campus as suggested by Dr. Fr. Benny K. John.
16. Dr. Fr. Benny K. John thanked all the members for being present in the IQAC meeting.

Report prepared by

Seen by,



Dr. Rumki Nath Sen  
Head, Dept. of Zoology,  
Holy Cross College

Dr. S. Sengupta  
Coordinator, IQAC  
and Head, BBA, HCC


Dr. Fr. Benny K. John  
Chairperson, IQAC and  
Principal, Holy Cross College.

PRINCIPAL  
HOLY CROSS COLLEGE  
AGARTALA

Seen,  
1-7-22

for  
1/7/22

Seen  
01/7/22



01/7/2022

seen  
for  
1/7/22



# HOLY CROSS COLLEGE

ACCREDITED BY NAAC WITH 'A' GRADE

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"Educating hearts and minds"

## Action Taken Report of the meeting held on 15<sup>th</sup> June, 2022

### Initiative1:

Accordingly, the construction work of B.Ed. block and football ground is under progress. Also, the construction work of computer laboratory, washroom and restrooms are under progress.

### Initiative2:

Accordingly, the formation of skill development desk is under consideration.

### Initiative3:

Accordingly, all members of the college were encouraged to participate in various seminars/workshop/special lectures.

### Initiative4:

Accordingly, IIQA submission process is going on and to be completed on or before due time.

### Initiative5:

Accordingly, students are allowed to borrow more than one book at a time from the college library.

### Initiative5:

Accordingly, from the next academic session History and Education as an elective subject are going to be introduced.

### Initiative6:

Accordingly, different policies and rules are under process of preparation.

### Initiative7:

Accordingly, initiatives were taken to initiate the process of different environmental audits.

### Initiative8:

Accordingly, the celebration of Alumni day and setting up of Alumni Office in the campus are under consideration.

